**Campbell PTA Meeting Minutes
June 14, 2016
6:30 p.m. – 8:45 p.m.**

**Approximate # of Attendees**: 26

**I. Recognizing the year’s accomplishments (Beth Cavey, President)**

* Congratulations for all of the PTA’s accomplishments this year – there have been many! We have been over (or at) all of our fundraising goals. The PTA sponsored and supported many programs and events this year, including several that enhanced learning, after school enrichment, and community building and engagement. See Attachment A below for a list.
* Special thanks to the PTA Executive Board, all the PTA members and volunteers, Principal Nesselrode and Tami Hill, the PTA’s teacher liaison, for your commitment and hard work this year.
* 5th Grade Promotion coming up – we need volunteers! Contact Beth Cavey if interested.
* Ms. Christy (Christy Przystawik) was recognized for her outstanding work in Arlington Magazine; See the article, *Grow Your Own*, pg. 76! Congratulations to Ms. Christy!

**II. Treasurer’s Report (Nathan Zee, Treasurer)**

* Made $17,600 in May; Project Discovery still being paid out; We still get Target money but this program is going away; Year to date income is $48,500; Wetlands income is over $15,000; Year expenses are around $26,000; available cash is around $48k at the end of May (expenses are so low this year because of availability of Title I funds)
* See this month’s Treasurer’s Report for more information
* The fiscal year ends on June 30th – required to do an audit. Audit is set for July 10th and will include Beth Cavey, Nathan Zee, Jenny Morris, and Kimberly Marchant. Anyone is welcome to join this audit committee. Let Nathan Zee know if you are interested.
* Proposed budget for next year – the PTA will approve the final budget in September of 2016. The new Executive Board will approve the FY2017 budget over the summer and submit it for approval at the first PTA meeting in September. A draft budget has been reviewed by the current Executive Board and includes, in part:
	+ Income: Major fundraising efforts (Fall fundraiser; Spring fundraiser; and one more big fundraiser event) for income; Incentive programs – Target, Amazon, other grocery stores; community building program income: revenue from movie night, dance; after school enrichment program; membership dues
	+ Expense side: teacher requests and support; reading and literacy initiatives; enrichment programs, such as Project Discovery; Outdoor Classroom Coordinator
	+ **VOTE:** Motion to cover Christy’s summer expenses in line with proposed budget for FYI 2017: MOTION ADOPTED

**III. By-laws Presentation (Beth Cavey, President)**

* The PTA’s Bylaws will be posted online; the template for the bylaws is provided by Virginia PTA; anywhere in the bylaws with a hashtag (#), the PTA cannot change the language; language w/out the hashtag sign (#) can be amended
* Two major changes to the bylaws were proposed: (1) elect officers at the May meeting, who will then take office at end of June meeting (gives a month of planning between old and new boards), and (2) adding a 3rd Vice President position to focus on communication and outreach
* The PTA will have to vote on the bylaw changes in September; if the proposed changes are adopted with the 3rd VP position, then that position can be nominated and voted on at the beginning of the next school year.
* The PTA is working on getting the bylaws translated into Spanish.

**IV. Elect new officers (Chandi Krohl, Nominating Committee Member)**

* **VOTE:** The PTA Executive Board Slate for FY 2017 was offered for a vote and adopted.
* The new officers are: Nathan Zee, President; Jenny Good Morris, Treasurer; Katherine Novello, Secretary; Kathy Evans, VP of Fundraising; and Kelly Bowers Krug, VP of Programs

**V. Major Funding Proposals (Beth Cavey/Nathan Zee)**

* The PTA has a surplus of funding this year. The PTA guidelines recommend carrying only a 1/3 of next year’s budget forward. Requests for funding were solicited.
* Whatever the PTA approves tonight has to be bought by June 30th so it is from this year’s budget

**VOTE:** The PTA approved the following expenditures as a package for a total of **$4678**.

* Front Office Turtle Tank -- a new tank wooden base with Plexiglass (safety viewing area): **up to $1000**
* Wetlands Signs: -- durable educational signs (already in budget): **up to $500**
* Tree and Plaque to honor Kay Stafford : **up to $300**
* Reading bench to honor Sheila Gale: **up to $300**
* Special Ed/OT Supplies, including 3 sets of earphones (noise canceling; listening support), visual timers, storage bins for Ms. Oviedo’s room, color drop wheel for calming for OT, resistance tube for OT: **up to $608**
* Ukulele Expedition Starter Kit (includes tuning kit): **up to $500**
* One sound machine for Student Services Office (to create white noise for privacy): **up to $60**
* Standing desks and wobble chairs: **up to $1000** (more research to be done for pedal desks and other items for kinesthetic classrooms)
* School-wide Items to support Student Services Team (fidget toys, 2 time timers): **up to $110**
* Two class sets of children’s size umbrellas for pre-schoolers: **up to $300**

**VOTE:** Courtyard Pond Overhaul: There was a rich discussion about the uses of the pond and many diverse perspectives were shared. It was ultimately decided to:

* Approve up to $3000 to get bids on a planning process and potential stopgap measures
* Approve up to $9000 to spend on a plan to make the pond a healthy ecosystem with circulating water; the options will be presented for approval at a special summer meeting

Additional Items that were considered, but require additional research or may be funded by APS.

* Tripods for IPads for kids to do stop action films (from Kathy Gust): Campbell has a technology budget that may be able to cover this. Ms. Nesselrode will look into whether APS funds can pay for this.
* Games for Student Services Office: APS funding can be used to pay for new games; Campbell will also accept donations.
* School-Wide Items to support Student Services Team – specifically, a sand table and kinetic sand: Ms. Nesselrode will look into whether APS can pay for this.
* Kids Movement and Mindfulness conference: Cost is $390 – this item requires additional research and discussion

**VI. Preview of Summer and Next Year (Maureen Nesselrode, Principal)**

* Staff changes: Welcome to Monica Castillo who has been hired as the Bilingual Resource Assistant (Elizabeth Clavel-Love’s position); Ms. Gibby is not returning; the Grade 4 position has been posted and the school is in process of hiring; Ms. Zimmerman has decided to take a full time position at another school
* Campbell is not getting painted or carpeted this summer as the funds for these upgrades were cut by APS and deferred to next summer
* Campbell will have open library hours during the summer during which kids can check out books

**ATTACHMENT A**

**2015-2016 Accomplishments**

PTA exceeded fundraising goals and are under our spending goals. PTA created tremendously successful fundraising:

o   Fall Pledge Drive (almost double our goal)

o   Wetlands Festival ($4000 over goal)

o   Restaurant Nights (double our goal)

o   Project Discovery at projections

o   Over or at all other fundraising goals

PTA sponsored and/or supported many programs/events this year:

o   Fall Picnic

o   Fall Health Event

o   Teacher Appreciation Support

o   Winter Dance

o   Movie Night

o   Campbell Day at the Outdoor Lab

o   DC United Game/Tailgate party

o   Girls on the Run, Boys on the Move

o   Spirit Days

o   5th Grade Promotion (upcoming)

o   Olympics (upcoming)

PTA enhanced learning with:

o   Increased Outdoor Classroom Coordinator lessons

o   Field Trip support

o   Classroom items

o   Reading comfort items

PTA supported our community by providing translation and child care at meetings and moved to trying to provide remote access to meetings.

PTA migrated our online communications to a more interactive and engaging website and a moderated Facebook group and page.